

Selection Process for MHMH GME Accredited Residency and Fellowship Programs

It is the policy of Mary Hitchcock Memorial Hospital at Dartmouth-Hitchcock Medical Center to sustain house staff selection processes that provide equal opportunity to all qualified persons without regard to citizenship, race, color, creed, religion, sex, age, sexual orientation, national origin, disability, handicap, veteran or other legally protected status.

Selection of House Staff

1. Applications, along with required supporting documentation, are submitted according to the appropriate procedure outlined on the Program web page (i.e., submission of paper application or via Electronic Residency Application Service).
2. Applicants meeting eligibility requirements outlined by the Institution and the Program will be invited for a personal interview. Interview days include (but are not limited to) interviews with faculty and house staff, program orientations, tours of the medical center, attendance at conferences, etc.
3. Each program will apply its own criteria for evaluating and ranking candidates. That criteria may include, but is not limited to:
 - a. Review and confirmation of eligibility requirements.
 - b. Performance on standardized medical knowledge tests.
 - c. Verbal and written communication skills.
 - d. Letters of recommendation from faculty.
 - e. Dean's letter.
 - f. Medical school transcript.

The recruitment and appointment of residents and fellows to training programs sponsored by Mary Hitchcock Memorial Hospital is based on and in compliance with the institutional, common and specific program requirements of the Accreditation Council for Graduate Medical Education (ACGME). The process of application, eligibility, selection and appointment of residents or fellows to a program is the responsibility of the department chairperson, the program director, and/or departmental faculty.

All house staff who are offered and accept positions after September 1, 2008, will be required to consent to a criminal background check and submit to a pre-employment drug and alcohol screening.

Mary Hitchcock Memorial Hospital currently has no requirement that residents must sign a non-competition clause as part of the Resident/Fellow Agreement of Appointment.

I certify that I have read and understand the selection process outlined above.

Signature

Printed Name

Date